MINUTES
LAUC-I Executive Board Meeting
Wednesday July 28, 2010 * 11am-12pm *LL 110

Present: Andrews, Brown, Ferry, Johnson, Lin, Peterman, Sibert
Absent: Light, Novak, Williams

1. Agenda review

2. Approve minutes: LAUC-I Exec Board minutes from June 30, 2010
   ♦ Approved

3. News/Announcements
   ♦ Jeffra Bussmann
     ● Appointed as new LAUC-I Web Manager for 2 years; non-voting member of Exec Board. We are very pleased.
     ● Sibert appointed to Academic Librarianship Committee for 2010/2011.
     ● Lucia Diamond wants material from our archives if it doesn't pertain to UCI, for LAUC archives.
     ● Lin acting as Secretary for General Membership Meeting and Joint Exec Council/Exec Board Meeting in August.
     ● Imamoto volunteered to stay on Program Committee.

4. Discuss Memo to Libraries Reorganization Committee
   ♦ Ferry
     ● Organization Structure Committee had not met before last Exec Board meeting. LAUC-I reps were told not to advocate for any point of view in particular. Ferry drafted an email and Light made revisions. Ferry would like to send to LAUC-I general membership, would like our feedback on that.
       ● Peterman ok with the email being sent to general membership. Peterman has a meeting with Jerry Lowell on Aug 11 to discuss LAUC-I; would Ferry like that information to be attached to the email for general membership to comment to Peterman before his meeting?
         ○ Ferry: not necessary; can get feedback at General Membership Meeting.
       ● LAUC-I is professional development, but the concept was always a parallel structure for shared governance; not everyone sees it that way. Committees working together can contribute something especially if we choose to change our roles dramatically. Program Committee would be instrumental in providing resources if that happens.
       ● No indication that you can't serve on a committee as well as hold an office; does this need to be stated explicitly in the bylaws, especially since we're short-staffed?
         ○ Johnson suggests combining Program Committee and Academic Librarianship Committee and expanding the scope of the one committee, rather than have two committees doing similar things, if in the future the membership doesn't see a need for both committees and we are unable to fill positions on one or both committees due to being short-staffed.
         ○ Peterman suggests that the next Exec Board look at other LAUCs to see how flexible they've been in structuring their committees.
- Ferry is willing in the coming year to investigate what other UCs are doing and consider options for the structure of LAUC-I. Whether or not that requires a revision of the bylaws will be determined upon what the Membership decides.

**ACTION ITEM:** Ferry will send out email to general membership regarding LAUC-I statement to the Organizational Structure Committee.

5. **LAUC-I Budget**

- Ferry

  - As of June 30, 2010, $1527.70 in the general budget and $3143.76 in the program budget.
  - Last program not yet completely paid for.

6. **Standing committees update**

   - **ALC (Academic Librarianship Committee)**
     - Andrews
     - On 7/21 ALC hosted, with help from Kjaer, a panel for Library School Interest Group on getting involved in professional organizations. Four speakers: Bussmann, Wilson, Tomren and Schmitz. About 19 attendees.
     - On 7/29 ALC will host LAUC-I panel with the law librarians; Peterman facilitating. Speakers from Law Library are Wimer, Woodside, Augustiniak, Shoemaker. 20+ attendees scheduled.
       - Peterman had meeting with law librarians to discuss format; they want a situation where they talk about something, like faculty services, then hear from the audience about what they provide that are faculty services and compare. Audience participation is key – they want to know as much as they tell.
       - Suggestion to telecom with GML.
     - Last task for this year is updating the mentor list. Will send out call for volunteers to serve as mentors. Where to put list when done compiling?
       - Suggestions: Wiki, website, Google Docs.
       - Peterman reminds us that law librarians don’t currently have access to wiki or the T-drive.
         - IT could create accounts for law librarians on the wiki, but not on the T-drive.

   - **LRC (Library Review Committee)**
     - Novak
     - No update; Novak out today

   - **RPDC (Research & Professional Development Committee)**
     - Light
     - No update; Light out today

   - **PC (Program Committee)**
     - Johnson
     - Recently held Strengths Finder event: 45 attendees; went well. This was the last event of the year.
     - Woodside and McEwan are taking over as co-chairs next year.
     - Imamoto has volunteered to stay on the committee; Peterman and Ferry have accepted.
     - PC for 2010/2011 will consist of Imamoto, Woodside and McEwan.
     - Working on reimbursements for last program.
LAUC-I Nomination committee update

- Nominations/election complete.
- Election results should have appointed a new PC member.
  - Johnson explains that one member on the ballot was already on committee, but was appointed in 2009/2010 and had to be elected in for 2010/2011.
  - Other member elected was Kjaer; Johnson will discuss this further with Brown at another time.
  - Ferry will approve appointment of Imamoto to PC for 2010/2011.
- LAUC systemwide transition meeting coming up in August.
- Nominations committee preparing final report.

Aside: Deadline for appointing new chairs to committees is officially October 1; would be a good idea to have new chairs in place before/during the transition.

**ACTION ITEM**: Ferry will send an email to new members of all committees telling them to start the process of appointing new chairs.

7. LAUC Executive Conference Call highlights

- Announcement to send out division surveys. Matt Connor was expecting individual responses instead of group. Call to representatives to send in applications for new systemwide committee members.
- Travel mini-grant information will not be posted before Sept 1. Information will remain effectively the same this year; if awardees want to do advance work, they can look at information from last year.
- SOPAG report to Bob Hyer-Gray about task forces – Shared Print in Place, Digital Library Services Phase II. 24/7 service approved to be permanent.
- Status on Commission on the Future working groups: they want feedback as they post things to the website.
- Campus rounds:
  - UCSF: LAUC chair will be leaving to be director at another library, starting Aug 9. Will they replace him given how small the library is?
  - UCSC: stopped providing e-reserve service – shifting the work to campus IT group, lib completely removed from the process. Merging reference and access service desks.
  - UCSB: University Librarian search committee starting to meet.
  - UCSD: getting a couple of ARL internships.
  - UCR: have their own 2020 Commission on the Future of UCR. Final draft does mention libraries. Flood in the music library from burst pipes, second time in 2 years.
  - UCM: Bruce Miller will be new Convener of UC librarians. How does UCM do their merged service desks? Others visited to see how it works.
  - UCLA: thinking about distinguished librarian status. Consultant coming to Powell Library to help with reorganization.
  - UCD: failed UL search. Co-ULs planned. AUL for Tech Services is going to Florida, not sure if they’ll fill this position.
  - UCB: losing Chuck Eckman, Collections AUL, to Simon Fraser University. Big blow to UCB & UC.
8. Wrap up and Adjournment
   ♦ General membership meeting next week. Faculty senate reps and committee chairs should be prepared to talk about annual reports.
   ♦ Meeting adjourned at 11:54 am.

Next 2010 meetings:
LAUC-I Exec Board Transition Meeting Aug. 23, 2010