MINUTES
LAUC-I Executive Board Meeting
Wednesday June 30, 2010 * 1-2:30pm *LL 110

Present: Brown, Ferry, Imamoto, Light, Novak, Peterman, Sibert
Absent: Andrews, Lin, Williams

1. Agenda review

2. Approve minutes: LAUC-I ExBd minutes from May 26, 2010
   ♦ Approved

   New ACTION ITEM: At end of current term, establish this year as the first year for routine records management at the point of transition from one Exec Board to the next.
   Update: Will take 2 hours a week for a while to go through old backfiles in paper before getting into electronic files. Should take a full quarter. Peterman is doing the work. Mentioned archive situation to Lucia Diamond- UCB is where all records are kept for LAUC, but there are gaps in their archives; she would like us to send all non-LAUC-I docs to her to fill the gaps.

3. News/Announcements
   ♦ Survey due July 23, 2010 LAUC Professional Governance for Executive Boards
     • Matt Conor from LAUC Pro Gov Committee put together surveys; wants all Exec Boards to take them.
     • Reference Survey http://www.surveymonkey.com/s/D8F73QD
       ○ Took survey during meeting as a group.
     • Technology Survey http://www.surveymonkey.com/s/DL69JK6
       ○ Took survey during meeting as a group.

   ♦ LAUC-I Appointments to UCI Libraries Organization Committee - Bob Johnson and Holly Tomren
     • Light thinks it’s a good opportunity to redefine the role of LAUC-I, to have more of a voice with Exec Council. How to make LAUC-I more relevant. This should be shared with Johnson and Tomren if they haven’t already thought of this. What does it mean that right now in the org structure LAUC-I has a line directly to the UL?
     • First meeting Thursday July 1.
     • How open will the meetings be? Will members be able to discuss topics that were discussed?
       ○ (Light) This is actually an agenda item.

   ACTION ITEM: Peterman will send Johnson and Tomren an email about creating relevance for LAUC-I in the future.
   Update: Pending at 7/28 meeting.

4. Faculty Senate appointments
   ♦ Peterman looking for ideas, has heard some interest
   ♦ Faculty Welfare
♦ Student Experience
♦ Privilege and Tenure
♦ Smyth wants to get off of Subcommittee on Courses and let someone else take over.
♦ Appointments start Sept 1

**ACTION ITEM:** This should be an agenda item for the next General Membership meeting; also send out call ahead of the meeting to LAUC-I membership with links to the committees to generate interest.

**Update:** Pending at 7/28 meeting; Imamoto sent in application for CDC directly to Lucia Diamond. Peterman will make it an agenda item and send email call.

5. LAUC-I Budget
   - General budget balance $1996.05, as of May 31 2010
   - Program budget balance $1624.14; out of the $3500 given to LAUC-I by Deb Sunday.

6. Standing committees update
   ♦ ALC (Academic Librarianship Cttee.) update -- **Andrews**
     - Report sent by email:
       1. ALC has coordinated with Kathryn Kjaer to set up a lunch-time program for the Library School Interest Group on Wednesday, July 21. We will have a panel of 4 librarians talk about various library-related professional organizations and how to get involved.
       2. Law Librarian Panel -- has been scheduled for Thursday, June 29 from 12-1pm in LL570. LAUC-I members have been booked in Oracle. It will be open to staff who are interested in coming. I will be sending out an announcement about 2 weeks ahead. The panel will be made up of law librarians chosen by Jessica Wimer, and Dana Peterman as moderator. It will be kind of a "day in the life of a law librarian" discussion with some comparison with what non-law librarians do. There are differences in the way law libraries work with faculty & students.
       3. We will be soliciting volunteers for mentoring after ALA.
   ♦ LRC (Library Review Cttee.) update -- **Novak**
     - Finished all reviews. Will schedule meeting with Jerry Lowell and Deb Sunday at the end of LAUC-I year.
   ♦ RPDC (Research & Professional Development Cttee.) update **Light**
     - No major activity
     - Broke up committee into assigned responsibilities: eScholarship, blog, Google calendar updates.
     - Creating a structure for what activities will take place next year.
     - Blog will be place where people can share info about conferences they attend, place to publicize grant info, particularly important conf info.
       ○ (Peterman) How does this differ from info that is shared with bibliographer groups, or on the Coll Dev wiki – is it duplicated info?
This could be the one place where librarians as a whole – across divisions, departments, etc – could share what they’re doing, in one centralized space, instead of or in addition to posting on Coll Dev wiki.

- Brown has info from SLA to post; could be used as a guinea pig to see how this will work.
- Could also feed the blog into the LAUC-I home page so people will be more apt to want to post there.

PC (Program Cttee.) update

- Strengths finder event: room changed to LL 570; books have arrived; each book has a code in scratch off, will be sent out in the mail.
- Attendees should take the information from the survey with them to the event.
- 45 people total registered, some non-librarians too.
- Cost: $600 or $700 for books, about $100 for refreshments
- (All) Members-at-Large could be recruited to help with food on that day.

LAUC-I Nomination committee update

- Election closed, results reported to LAUC-I Secretary, who then sent them to LAUC Secretary; Peterman contacted individuals then sent out announcement.
- ALC position still open.
  - Peterman will check on that and send out announcement.
- Details of electronic ballot written up and will be available for next committee to use if they want them. Higher turn out with electronic ballot than paper.
- Brown elected as LAUC Vice-President/President-Elect.

ACTION ITEM: Peterman will make determination for ALC appointment and send out announcement.
Update: Sibert to be appointed; will send out announcement to general membership.

7. LAUC Executive Conference Call highlights (June 1, 2010)

- Call for new reps to systemwide committees, terms ending Sept 30. LAUC writ-large via Lucia Diamond gets statements of interest and resumes and forwards to the UL group for review.
- Phoebe Ayres continuing as Web Manager.
- Dean Rowan continuing as parliamentarian.
- Diversity, Professional Gov and Research & Pro Dev Committees: Peterman looking at to determine whether we need UCI representation.
  - Diversity, Research & Pro Dev and Shared Libraries Facilities all need new representation.
  - Research & Pro Dev: usually whoever is chair of local committee is appointed to statewide committee.
    - Light is currently R&PDC; info on LAUC-I website is incorrect; she’s cycling off with 2010.
    - Whoever is rep to LAUC R&PDC cannot apply for any grant funding.
    - Conflict between the 2-year local R&PDC term and the fact that we require the chair of local R&PDC to represent at systemwide level; locally, a chair is
only chair for 1 year; it would work better if we change the term to 1 year to fall in line with the length of service as chair locally.

♦ HOPS has proposed to continue Question Point and moving it out of pilot and into permanent funding; periodic environmental scan.

♦ Librarian reviews and distinguished status discussion. Want to decide whether they can make a recommendation to make reviews consistent across campuses. Discussion driven by UCB.
  ● (Novak) Where does it stop being a LAUC issue and start being a union issue?
  ● (Brown) Not a union issue, not in the MOU at all. Completely an issue of local interpretation. Distinguished status is not tied to a particular rank and step; could be conferred to any rank and step. It’s in the APM, not in the MOU. Equity among UC librarians is larger issue, not necessarily distinguished status.
  ● (Novak) A lot of senior librarians here at UCI would be interested in this.
    o APM and MOU aren’t tied together anymore, and librarians who are union are covered by MOU while librarians who are not union are covered by APM, and they can diverge on this issue.

♦ Discussion of surveys put out by Professional Gov committee. Info gathering survey, results will be compiled into Committee’s report in August.

♦ Open UL position at UCD.
  ● Resulted in failed search (per Peterman from discussions with people at ALA).

♦ UCM – student population grown 20% for Fall 2010; scheduled increase in FTE.

♦ UCR – setting up permanent mentoring program; getting a new head of Reference Dept.

♦ Generally, a lot of people have been hired using ‘soft’ money

♦ UCSC – Grateful Dead Archivist; library construction completed, ready to be furnished.

♦ UCSD – looking at meeting with library staff and starting scenario planning for 5, 10, 15% budget cut scenarios. Planning on doing revision of by-laws.

♦ UCSB – expecting and planning for 8% cut. Hiring temp people. Moving Spec Coll into a new wing. Space will be multipurpose. Given money to do an addition and the money and the space keeps getting reduced. Having to get creative.

♦ UCSF – version of website enhanced for mobile devices: m.ucsf.edu

♦ Next call Tuesday July 6 2010

8. Wrap up and Adjournment

♦ Peterman will meet with new Interim UL Lowell soon. Issues to talk with him about?
  ● Travel funds
  ● What is expectation when hiring freeze is lifted.
  ● Role of LAUC-I generally – LAUC-I becoming more relevant in this environment.

♦ Meeting adjourned at 2:24 pm

Next 2010 meetings:
28 July 17 August