MINUTES
LAUC-I Executive Board Meeting
Wednesday, April 28 2010 * 11am-12:30pm *LL 110

Present: Andrews, Brown, Ferry, Imamoto, Lin, Peterman, Sibert, Williams
Absent: Light, Novak

1. Agenda review
   ALL

2. Approve minutes: LAUC-I ExBd minutes from March 30, 2010
   ♦ Approved

3. News/Announcements
   ♦ UCI was first to respond to Matt Conner’s query about the assembly topics.
     • Conner asked ULs to look at the 9 topics and respond.
     • Carol Hughes and Deb Sunday responded with a set of questions, not yet posted on the LAUC blog.
     • Peterman wants to see other UL responses before we post UCI AUL responses.
   ♦ Discussions posted on LAUC Blog will be collated
     • Conner will post to LAUC Exec Board listserv and LAUC wiki.
   ♦ Peterman asked whether we want to throw together a survey with possible responses to the questions from Hughes and Sunday. Any value in that?
     • Peterman notes that people will be forced to engage with something and forced to understand that what they’re doing has specific impacts.
     • Ferry worries about fatigue; same questions will be asked in a variety of forums: the Southern Regional Meeting on May 6, the survey for the Libraries Task Force, etc.
     o Imamoto suggests waiting until after May 6 and/or after the Libraries Task Force survey comes out.
       ▪ Ferry agrees: we should spend our time where we get the biggest bang for our buck, which is probably the Libraries Task Force survey.

4. LAUC-I Budget
   ♦ Balance is $2221.05 as of March 31, 2010

5. LAUC Southern Region Assembly update – Here (May 6, 2010)
   ♦ Peterman/Andrews/Imamoto
   ♦ Blog
     • Purpose is to provide a way for people to think of creative ways to respond to the topics put out there.
     • Difficulty is making sure everyone sees themselves in these discussions.
     • Note that there is an anonymous choice when leaving comment for those who don’t want to be identified.
     • Andrews notes that there was a comment on the introductory post dealing with cataloging, wanting another tech services specific topic.
- There was another comment that it’s all about collections.

**ACTION ITEM:** Peterman wants other people to start initiating blog entries as soon as possible.
**Update:** DONE

- Agenda, website, registration (deadline to register: April 29)
  - Agenda is still kind of loose; no specifics about what Matt Conner, Lucia Diamond and Brian Schottlaender will talk about.
  - PC will register people for internet access at the door.
  - PC will be in charge of taking pictures during regional meeting.
  - There is a “How to facilitate” page on LAUC-I wiki.
    - Facilitators should read the posted resources, especially basic facilitation primer.
    - Most difficult thing for facilitator is keeping on task.
  - ALC will host training session for facilitators, Mon May 3 8-9:30 am.
    - Facilitating training sessions: one person acting as facilitator and another person assigned with a suggestion of how to be difficult.
    - Will go through the steps and the three main parts of the discussion – figuring out the problem, implied solutions, how to measure what you’re going to do.
    - Ferry suggests that if facilitators are not assigned topics ahead of time, a general cheat sheet with all topics and talking points would be helpful.
  - Non-UCI folks could facilitate if we want.
  - Attendees will have the ability to choose which topics, so there could be multiple tables going with the same topics.
    - With 67 people registered, there should be no more than 10 at each topic table.
  - Recorders are especially needed.
    - Brown volunteered to facilitate or record.
  - Schottlaender is speaking at beginning before breakout sessions; this could influence what people want to talk about.
  - Discussion about the outcome of the breakout sessions:
    - PC will collect the physical sheets and post these on the blog; those using laptops should save & send it to Peterman after the Meeting.
    - Blog will be set up so that the comments thread with the discussions on blog, should be shaped as continuation of the blog discussions that are already ongoing.
    - Peterman would like some sort of voting mechanism after all comments and discussions are posted.
- Documents to read. Going through Esther’s questions and leaving comments.
  - Relevant documents from the wiki should be posted on blog as well.
• Esther had some comments that are tracking with the 9 questions we got from the AULs.

♦ Discuss UCI AUL response to 9 topics sent from Matt Conner.
  • Will not discuss now.

6. Standing committees update
  ♦ ALC (Academic Librarianship Cmte.) update -- Andrews
    • Nothing more to add; Working on Southern Regional Meeting program.
  ♦ LRC (Library Review Cmte.) update -- Novak
    • Novak not here to give update.
  ♦ RPDC (Research & Professional Development Cmte.) update -- Light
    • Light not here to give update.
  ♦ PC (Program Cmte.) update -- Imamoto
    • Working on Southern Regional Meeting with ALC.
    • Working on a third program for this year.
      o Strengths Finder is an online strengths assessment program; working on putting together a program that will bring in an expert/certified trainer to explain the results of the test to a group of us who would like to take it.
        ▪ Lin has taken this test and the workshop; thought it was helpful. Gave him a better idea of the kinds of communication styles out there, and it was good for self reflection.
        ▪ Brown thinks this is an interesting extension of the leadership theme this year.
      o The expert works at UCI in career development.
      o PC wants our opinion whether this is a good thing to spend the money on.
        ▪ General consensus was that it is.
  ♦ LAUC-I Nomination committee update and orientation to new librarians Brown
    • Nominations: late putting ballot together, waiting for candidates to respond about their supervisor approval.
    • Will have ballot in time; will be posting through Secretary to open nominations.

7. LAUC Executive Conference Call highlights Peterman
  ◆ Does not have these at this time; will email to the board if there are any.

8. Agenda topics for LAUC-I General meeting on May 5 Peterman
  ◆ LAUC Southern Regional Assembly update
    • Share agenda & topics, but not much else – keep it short.
    • Ask for last-minute recorder volunteers.
  ◆ Library KUDOS Award
    • Williams is on committee, can update on this.
  ◆ Exhibit opens on the same day of regional meeting
  ◆ Library Budget, Appointment and recruitment update
  ◆ Senate updates
- Lucia comes and visits
- Other suggestions:
  - Interim UL appointment update.

9. Wrap up and Adjournment
    Meeting adjourned at 11:56 am

Next 2010 meetings:
26 May   30 June   28 July   17 August