MINUTES
LAUC-I Executive Board Meeting
Monday, October 25, 2010 * 11:00 a.m.-12:00 p.m. * LL 110

Present: Brown, Bussmann, Ferry, C. Johnson, Kjaer, Lin, Manaka, Peterman, Sisson,
Recorder: Lin

1. Agenda review

2. Approve minutes: LAUC-I ExBd minutes for September 29, 2010 - Minutes approved 11:06AM

3. Announcements
   a. Snapshot Day – Ferry
      i. All three UCI Libraries and the Law Library participated
      ii. Overall very successful in capturing library statistics
   b. Meetings with Interim UL – Ferry
      i. Ferry is starting bimonthly conversations with UL-Lowell between LAUC-I and UL
      ii. Lowell is invited to attend future LAUC-I meetings
      iii. During the most recent meeting the library reorganization plans were discussed
      iv. Currently LAUC-I is not listed in the org chart but it is reflected in the document
      v. UL announced that there will be no more Executive Council
      vi. Will have a rep on the newly formed Management Forum Council, forthcoming
   c. Representatives to UL’s Distinguished Statuses Working Group
      i. Dan Tsang volunteer for distinguished status working group
      ii. Berkeley and UCLA want librarian reps for working group
      iii. UCLA has a HR rep on the working group
      iv. There are six campuses that need to find nominees for this working group

4. Budget Update - Manaka
   a. As of September 30, 2010
      i. LAUC-I general fund is $5,338.33
      ii. Budget LAUC-I program $5,687.55
iii. Total Budget is $11,025.88

5. Committee Rosters, Charges and Updates

a. Academic Librarianship Committee – Johnson
   i. ALC is examining the feasibility of a mentoring program to see what kind of mentoring librarians are interested in, as well as what kinds of mentoring they would like to provide to their peers. Right now the mentoring program is in the planning phase
   ii. The other issue is Distinguished Status – ALC will create a distinguished status survey similar to Berkeley’s distinguished status survey
   iii. Rank by preference for four options, listed in the report.

ACTION ITEM: ALC will make distinguished status report available next week, November 3rd, to make it open and up for discussion

b. Library Review Committee – Sisson
   i. No report for this meeting
   ii. LRC usually has no work in the fall, usually will ramp up in Spring 2011

c. Professional Development Committee – Allison/Tomren
   i. PDC is continuing to gather resources and put them on wiki
   ii. Most of the content has been moved to LAUC-I blog and the calendar has been merged with the LAUC-I calendar.
   iii. This year PDC wants to promote non travel conferences and professional development opportunities
   iv. LAUC-I members are encouraged to send information for opportunities to PDC
   v. Peterman suggested to PDC to consider starting a research writing club, for orientation on how to get the publishing process going
d. Program Committee – Kjaer/McEwan
   i. Program Committee is working on putting together LAUC timely topics

**ACTION ITEM: Next discussion time is to work with LAUC-I for possible topics for the coming year**

ii. LAUC-I members encouraged to submit suggestions to Program committee for possible topics

iii. Some possible topics already mentioned are:
   1. How to foster teamwork
   2. Marketing ourselves as librarians and community
   3. How to leverage opportunities and skills

6. Discussion - this year’s programming theme – Kjaer/McEwan
   a. This year’s possible theme is Next Generation Librarianship
   b. What are some skills that we need to focus on for developing our profession
   c. How to make yourself more flexible? What does it mean and how does it apply to our jobs?
   d. If you have interesting speakers in mind, please send your suggestions to the committee

7. Statewide Research & Professional Development Committee Update – Brown
   a. Statewide call for research and professional development has been sent
   b. First call for LAUC grants will be in Mid-November
   c. Right now the committee is soliciting research projects
   d. Brown attended a statewide conference call, one of the topics was changing the rules to allow LAUC members to use the leftover money from grants to be used as travel grants or other purposes
   e. On January 17th we will know how much research money is available for travel grants
   f. Mini Grants and travel grants will be available by mid March

**Action Item: Ferry will announce for grants and research during the general meeting**

8. Web Manager Update – Bussmann
   a. Bussmann created a spreadsheet and inventoried created a list of webpages created
   b. Spreadsheet sent to Kristine Ferry and also sent to Chris Davis for further analysis
c. Peterman – LAUC-I started archiving LAUC-I documents during the past administration, Peterman would like to participate in future Web meetings for the archival matters

9. General Membership Meeting agenda – November 15th
   a. Some of the upcoming topics for the LAUC-I General Meeting
      i. Reminder about LAUC-I blog and Google Calendar
      ii. Grants
      iii. Survey results – Distinguished status, results will be shared with the LAUC-I and we will determine how to proceed
      iv. Web manager Update -
      v. Committee Updates – Internal committee updates
      vi. Member-at-Large volunteers – LAUC-I Executive Committee looking for new member at large to replace Shulman
      vii. What opinion does LAUC-I have for the new UCI Libraries Reorganization plan? Next gen tech services discussion

**Action Item:** Ferry will make verbal announcement during LAUC-I General Meeting for participating in the distinguished status survey

**Action Item:** Ferry will send email for a call for systemwide committee members to updates for the LAUC-I General Meeting

**Action Item:** Ferry will ask for volunteers for the new member at large

Parking Lot Items

- Should we use LAUC-I money to send more delegates to the Assembly? How many? How to decide?
  - More members to attend for next assembly?
  - Driving, carpooling, train?
  - Will be discussed at the next Exec Meeting
- Research and professional development – distinguished status
- Only one volunteer so far
- Done by January
• Send volunteers by Friday

Important Dates

• 11/15 10am-12pm LAUC-I General Membership Meeting – SL 104
• 12/13 11am-12pm LAUC-I Executive Board Meeting – LL 110