OUTGOING AND INCOMING LAUC-I EXECUTIVE BOARD

1. Agenda Review – All

2. Approve Minutes: LAUC-I ExBd Minutes for July 28, 2010
   - Draft minutes not available on wiki.
   - EEE survey to approve minutes.

ACTION ITEM: Peterman will send out link to survey to approve July 28 minutes.

3. Introduce New Executive Board Members
   - LAUC-I
     - Vice Chair/Chair-Elect: Pauline Manaka
     - Secretary: Tony Lin
     - Members-At-Large: Jeffra Bussmann, Rachel Shulman
     - Academic Librarianship Committee (ALC): Cynthia Johnson, Christina Woo, Danielle Kane, Lisa Sibert
     - Librarian Review Committee (LRC): John Novak, John Sisson, Keith Powell, Ying Zhang
     - Research and Professional Development Committee (R&PDC): Virginia Allison, Sheila Smyth, Holly Tomren, Kristin Andrews
     - Program Committee (PC): Roster and committee chair TBD.
       - Note: Jackie Woodside was elected onto PC but has since withdrawn her appointment.
     - LAUC
       - Mitchell Brown elected Vice President/President-Elect

4. LAUC-I Budget
   - General budget $1527.70; Program budget $3143.76
   - As of June 30; next update after Labor Day.

5. LAUC-I Highlights of 2009-2010
   - Amazing year; lost money, but still a great year.
   - Where we’ve had influence:
At the state level, we approved the State Board Of Education Statement on Libraries.

UCI held the Southern Regional Meeting in May; did all the ground work to develop the topics and shared the discussions not only with participants but throughout the UC system.

On campus, LAUC-I participated in hiring the Interim UL Jerry Lowell, and LAUC-I representatives were appointed to the organizational structure committee. Lowell will consider LAUC-I representation at the second-level of a new organizational hierarchy.

Other successes worth noting:
- Integrating the law librarians into LAUC-I, i.e. the law librarian panel and integrating them into the LRC structure.
- ALC has revamped the mentor list.
- Appointment of LAUC-I Web Manager, Bussmann.
- Using more technology such as the wiki; developing things like the R&PDC blog for professional development deadlines, achievements, activities, calendar.
- Peer assistance for people submitting research grant proposals.
- Strengths Finders program.

All this info will be re-presented in Peterman’s annual report, due Aug 31, 2010.

6. Pending Issues

Peterman
- What are we going to end up doing as a profession especially here at LAUC-I? What is our role on campus? This is the major issue. Also, how are we going to review ourselves if we make changes? By-laws revision(s) might need to be done especially if we lose people/positions and/or consolidate committees.
- Dealing with archiving LAUC-I materials.
- Future of UC librarians still a huge issue.
- Brown’s goal in the next few weeks is crafting a letter with Michael Yonezawa to LAUC to introduce a new term to the discussion – Next-Generation LAUC.

7. Recommendations for the coming year

All
- Sisson would like to see a continuation of the discussion about the definition of distinguished librarian; not a burning issue, but something to keep moving forward on. LAUC-LA recently redefined for their librarians.
- Kjaer would like to see the website updated.
- Brown notes that the challenge for next year will be integrating the changing definition of Librarian in light of the changing organizational structure; there are implications for systemwide relationships. This is being discussed at LAUC, but needs to be discussed locally, also. One of the strengths of LAUC as an organization is how each campus focuses on issues that also affect other campuses.
- Andrews has recommendations for ALC. This year the committee looked at academic librarian issues specifically; towards the end started working with the
library school interest group. Next year the committee will need to organize the mentor program; mentoring early career librarians in areas of career, research, professional development, but not necessarily primary job responsibilities.

Reminder: All committee reports due by end of day today.
♦ Including academic senate committee reports.

**From 1:45 – 2:30 p.m.**

**Recorder: Lin**

Incoming LAUC-I Executive Board

1. **Rosters - Kristine**
   ♦ LAUC-I Committee Chairs must be selected by September 1, 2010
     - Academic Librarianship Committee: C. Johnson (chair), Woo, Kane, Sibert
     - Librarian Review Committee: Novak (chair), Sisson, Powell, Zhang
     - Research and Professional Development Committee: Allison (co-chair), Tomren (co-chair), Smyth, Andrews
     - Programming Committee: Roster and committee chair TBD.
     - Academic Librarianship Committee may merge with Programming Committee however more discussion is needed

2. **Communication & Meetings – Kristine**

**Action Item:** Ferry will set LAUC-I meetings for 2010-2011

**Action Item:** LAUC-I Committee chairs will invite Kristine to their first committee meetings

♦ LAUC-I Executive Board Meetings will be on Monday mornings for one-hour
  - Ferry discussed options to have future LAUC-I General Meetings less “informational” (i.e. reading committee reports) and more a forum for discussion.
  - One possible suggestion is for LAUC-I committee chairs to call special meetings outside of the LAUC-I Executive board meetings to discuss issues more in depth.
  - Since we are a smaller LAUC-I group, often times there are some people that cannot attend the general LAUC-I meetings. To keep
our members informed, one possible suggestion is to post the minutes on the wiki as soon as possible.

♦ Ferry and Manaka will meet with Lowell soon to discuss LAUC-I’s involvement in the UCI Libraries Organizational Committee
♦ In addition to our internal LAUC-I meetings, we also need to think of diversity issues and include other LAUCs or the local area librarians to discuss the issues.

3. Ideas for upcoming year - All
♦ Web site – Bussmann will lead the migration of LAUC-I electronic content into the content management system. The timeline will be discussed at the next meeting
♦ Review LAUC-I structure – LAUC-I will examine what smaller LAUCs are doing to manage their task forces and committees.
♦ Distinguished Status – Will be discussed at an upcoming LAUC-I agenda.
♦ Anonymous feedback for LAUC meetings – An idea was presented to allow for anonymous feedback for LAUC meetings. For example, we could post a question of the month on a blog for feedback.

4. Upcoming LAUC assembly at UCSB
♦ Will be in March or April, Ferry, Manaka, and Bussmann will attend
♦ Theme for next LAUC Assembly is “Twenty-First Century Skills for Librarians”
♦ If we have LAUC-I programming funds left over, it’s possible to send more people to UCSB
♦ LAUC Assembly topic suggestions?

**Action Item:** Ferry will send a anonymous poll for the LAUC topics, and provide examples of previous topics from past LAUC assemblies

5. CLA Snapshot Day
♦ This is a report that details the value that California libraries add to the State. The report will present statistics for circulation, computer use, instruction, etc.

**Action Item:** Ferry will send LUAC-I literature on the “One day in the life of a California Librarian”

6. Review of bylaws
♦ Some time has passed since our last LAUC-I bylaw review
♦ LAUC-I will examine which bylaws to change first before we undertake the project.

7. Librarian Personnel policies
♦ With the revamping of the UCI Librarian job duties, the HR will keep LAUC-I informed of any information from library administration
♦ Based on the recent “reorganization of the library” forums, we will be discussing the changes of the duties of the UCI librarian. A meeting
between Lowell, Hughes, Tanji, C. Johnson, and Ruminson is scheduled soon to discuss the planning of the forum.

8. Program committee
   ♦ It’s helpful for committee to have ideas well in advance to plan for the topics for the upcoming year.

9. Next meeting will be TBD
10. Meeting Adjourned: 2PM