

<b>LAUC-I Annual Reports 2008-2009</b>
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1. **Office/Committee Name:** Academic Librarianship Committee (ALC).

2. **Membership and Terms:**

Katherine Harvey Chair (2009)

Kristin Andrews (2010)

Keith Powell (2009)

Jim Gailbraith (October 2008)

Judy Bube (2009)

3. **Standing Charge:** (from LAUC-I Bylaws)

The Academic Librarianship Committee (ALC) shall address matters relating to the academic status and professional issues of librarians at the direction of or in consultation with the LAUC-I Chair and the Executive Board. The Committee shall also undertake other duties as directed by the LAUC-I Chair and Executive Board.

**Supplemental Charges/Tasks for 2008-2009 Year / 2008-2009 Implementation Tasks:**

- 1) Revise and implement the final version of instruction for Creating a Profile in the UCI Faculty Profile System and on the Career Center's "Career Connections" System
- 2) Complete revision of CROP brochure and encourage more librarians to become resource librarians. Add names of librarians who volunteered to be resources librarians. Remove any names of librarians who have left.
- 3) Continue to promote the mentor program to encourage UCI undergraduates and staff to explore the librarian profession. Activities may include working with the UCI Career Center, participating in campus career fairs, organizing panel discussions, and promote ALA's recruitment web site.
- 4) Coordinate with Professional Development Committee on updating and maintaining the *Librarians@UCI* website and UCI Librarian profiles in the UCI Faculty Profile System <<http://lauci.lib.uci.edu/recruit/libdir.html>>. Develop trainers to assist librarians in creating faculty profiles.

4. **Key Accomplishments** (coordinate with charges above):

- 1) A link to the final version (from April 2008) of instructions for Creating Librarian Profiles in the UCI Faculty Profile System and in the Career Center's "Career Connections" System has been posted prominently on the LAUC-I homepage for use in instructing librarians how to create and update their profile page. The committee was available to assist new librarians create their faculty profiles.
- 2) Revising the CROP brochure was the major focus of ALC this year. After the online site was fitted with an updated design, the committee addressed the textual content and layout. Both the online and printable tri-fold versions were produced.
- 3) The Committee continued to encourage UCI undergraduates and staff to explore the librarian profession by participating in the following activities:
  - Monday, October 27, 2008: 10a -2p – UCI Graduate and Professional School Day sponsored annually by the UCI Career Center and with coordination with Robert

- Gomez, its Assistant Director. Although this event features graduate school recruiters, the Committee and other LAUC-I members hosted a table, distributed library school brochures, and answered questions as representatives of the library profession.
- Wednesday, May 20, 2009: 11a-1:30p – UCI Libraries 7<sup>th</sup> Annual Student Appreciation Event, A Picnic in Aldrich Park. Committee members hosted an information table and distributed library school brochures and the newly published CROP brochure.
- 4) Since an ad-hoc committee was assigned to review options for managing and creating content on the *Librarians@UCI* website, the ALC focused solely on the CROP subpage.
- 4a. **Other Key Accomplishments** (supporting some of the assigned Implementation Tasks)
- 1) Restocked the supply of brochures for library schools and professional library associations; updated a list with links to library school information, especially noting online programs offered by schools across the country.
  - 2) Met with Tina Breitbach, Education and Outreach Librarian, to discuss potential involvement in events for Graduate Resource Center (Center for Graduate and Professional Students and Postdoctoral Scholars)
5. **Recommendations for the Coming Year:**
- Host a table at Graduate and Professional School Day (October 22, 2009)
  - Participate in UCI Career Center’s Career Fest (February, 2010), a month-long series of panel presentations on various industries and *careers* by UCI alumni and community members.
  - Pursue co-sponsoring with Education and Outreach a drop-in event or information session at the Graduate Resource Center (Center for Graduate and Professional Students and Postdoctoral Scholars) targeting grad students separately from undergraduates during March, which is “Professional Development Month.”
  - Contact student career organizations for speaking engagement opportunities. An example presented this year was when Jamie Obal, the Vice President of Career Development of the Pilipino-Americans in Social Studies (PASS), an academic, pre-professional organization, invited us to speak at their annual event, PAX, the Professional Academic Exchange in May. Although a few UCI librarians offered to accept this invitation, when we responded, they said their speaker roster had already been confirmed.
  - Update website: Add names of librarians who volunteered to be resources librarians. Remove any names of librarians who have left.
  - Sponsor luncheon or gathering of library school library assistants and student assistants and UCI students interested in library graduate school
  - Review CROP brochure, monitor for links to update, and consider changing its name.
6. **Documents Archived on LAUC-I T drive (agendas, minutes, other):**  
 CROP (Career Recruitment and Opportunity Program) Brochure, including working pages. Meeting Agenda and Reports for: 11/25/2008, 12/15/2008, 2/17/2009, 3/23/2009, and 6/15/2009.

Submitted by: Katherine Harvey

Date: September 4, 2009